NEW MEMBER AWARD OF MERIT NOMINATION FORM
"CONFIDENTIAL"

Nominations must be received by <u>March 31, 2020</u>

Important: Please ensure Nominee is NOT advised of their nomination.

The New Member Award of Merit is intended to acknowledge and distinguish New Members who have obtained their CIRP within the past five years and who have brought excellence to their profession through their leadership and achievements in various aspects of their personal and professional life. The New Member's Award of Merit promotes CAIRP's future leaders by encouraging newer members of the profession to demonstrate standards of best practice, excellence, integrity, innovation, dedication and balance. Candidates should clearly demonstrate their commitment to CAIRP's core values and promote its members as the "Go-to Professionals" for expertise, information and solutions regarding insolvency and restructuring.

PART 1 - AWARD CRITERIA

Nominees for the New Member's Award of Merit must have achieved their CIRP designation within the past 7 years, be a member in good standing and have demonstrated excellence and a special distinction in one or more of the following areas of service and achievement:

Volunteer Leadership in CAIRP – Volunteer leadership in service and achievement, contributing towards the advancement of CAIRP as a leader in promoting professional excellence and adherence to ethical practice. To achieve this standard, the recipient will have honoured the values of the Association and participated in undertakings on behalf of the Association in one or more of the following areas: (i) education (through sponsorship, teaching and/or mentoring of articling associates, advancement and further development of the CQP program, oral board process, publication and/or other learning tools to advance knowledge); (ii) advocacy (through thought leadership, student outreach (including to academic institutions), stakeholder communication, global alignment and cooperation with foreign regulators (governing bodies) and aligned professional organizations (such as INSOL, TMA, ABI and others) and/or other media that promote a positive positioning of the Association amongst the key constituents of the insolvency and restructuring field); (iii) professional recognition (through public outreach and education, media outreach, promoting brand recognition and other endeavours that align with CAIRP's core vision, mission and values).

Volunteer Service in Other Community Organizations – Conspicuous volunteer leadership and achievement with charitable, civic, political, and/or other community-based organizations. To achieve this standard, the recipient will have: (i) advanced the interests of the enterprise in a manner consistent with its core vision and values; and (ii) promoted recognition of CAIRP and (iii) demonstrated leadership, adherence to personal and professional values, and achievement of positive outcomes.

PART 2 - NOMINEE CONSIDERATION

To ensure all information germane to the process has been gathered, the nominator and/or seconder should consider contacting, on a **confidential basis**, the nominee's business associates, assistant, and/or other sources.

The CAIRP President and Chief Executive Officer shall review for completeness each nomination form prior to its submission to the Honours and Awards Nominating Committee.

The Honours and Awards Nominating Committee will meet to discuss all nominations and may contact the nominator for clarification/additional information as needed.

Nominations that meet with the approval of the Honours and Awards Nominating Committee will be forwarded with recommendation for ratification to CAIRP's Board of Directors.

PART 3 - HOW TO NOMINATE

Each nomination must be submitted on a separate Nomination Form. Incomplete forms may be considered ineligible for assessment. **Please include a photograph of the nominee if possible.**

Email or mail your completed form to:

Honours & Awards Nominating Committee
c/o CAIRP
277 Wellington Street West
Toronto, ON M5V 3H2
anh.nguyen@cairp.ca

PART 4 - NOMINEE PROFILE

Nominee:

First name:	Surname:
Designation(s):	
Firm:	
Position Title:	
Address:	
Business phone number:	
Email address:	

PART 5 - DEMONSTRATED AWARD CRITERIA

Provide point form statements describing how the nominee has demonstrated the award criteria outlined in Part 1:

1. Volunteer Leadership in CAIRP

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2. Volunteer Service with Other Community Organizations

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3. Other information that demonstrates why this nominee should be recognized with a New Member Award of Merit.

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PART 6 - NOMINATOR INFORMATION

Nominated by:

Name:	
Firm:	
Address:	
Telephone:	
Email:	
Signature:	
Date:	